

## **Heli-College Canada Training Inc.**

### **Tuition Refund Policy**

#### **Policy:**

- 1. As a minimum, refunds of tuition, registration or matriculation fees, and assessment fees on withdrawal or dismissal, will be issued in accordance with the Bylaws of the Private Training Institutions Branch.**
- 2. It is, however, the general policy of Heli-College Canada Training Inc. to return all unused flight training funds remaining on the account of any student who withdraws from a training course.**
- 3. The first \$250.00 of any matriculation fees and \$100.00 admissions testing and assessment fees paid are non-refundable.**
- 4. Any student receiving BCSL assistance, who is absent from school for more than 2 weeks will be considered withdrawn from the course of study. BCSL will be notified, and any unused BCSL funds returned to the bank that originally processed the loan documents.**
- 5. Tuition fees to be refunded will be refunded to student within 30 days.**
- 6. This institution is certified by the Private Training Institution Branch (PTIB). Certified institutions must comply with regulatory requirements relating to, among other things, student enrolment contracts, tuition refunds and instructor qualifications.**

**For more information about PTIB, go to [www.privatetraininginstitutions.gov.bc.ca](http://www.privatetraininginstitutions.gov.bc.ca)**